

IDAHO PUBLIC WORKS CONTRACTORS LICENSING BOARD MEETING

Monday – July 9, 2007 – 9:00 A.M.

Division of Building Safety
Board Conference Room
1090 East Watertower Street
Meridian, ID 83642

NOTE: The following report is not intended to be a verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

The meeting was called to order by Chairman Dick Anderson at 9:00 a.m. on Monday, July 9, 2007.

Board Members Present:

Dick Anderson, Chairman
Bob Angle
David Bennion
Steffani Lippert
Torry McAlvain, Vice Chairman
Ken Worst

Board Members Absent: Bob Beer

DBS Staff Members:

Kelly Pearce, Administrator
Steve Keys, Deputy Administrator, Operations
Eric Fieldstad, Deputy Administrator, Administration
Roger Gabel, Deputy Attorney General
Jean Frenette, PWCL & Industrial Safety Bureau Chief
Al Caine, Licensing & Compliance Program Manager
Ben Barfus, Financial Specialist
Renee Bryant, Administrative Assistant

Eric Fieldstad, new Deputy Administrator of Administration, and Ben Barfus, new Financial Specialist, were introduced.

◆ **Changes to Agenda**

Kelly Pearce requested the P.W.C.L. Program Manager position be addressed in the executive session rather than the public meeting. Steve Keys asked to discuss problems that have arisen with the new naming law.

MOTION: David Bennion made a motion to approve the agenda as amended. Torry McAlvain seconded. All in favor, motion carried.

MEETING MINUTES MOTION: David Bennion moved to approve the April 2, 2007 Board Meeting minutes. Steffani Lippert seconded. All in favor, motion carried.

◆ **New License Categories**

The Board agreed, after much discussion and debate, to create a new upper license category and readjust the net worth, working capital and bid limit requirements on the current licenses.

Kelly Pearce suggested the new license be titled “unlimited” rather than “Super A”.

MOTION: David Bennion made a motion to continue to pursue the intent of bid limits; reclassifying the dollar amounts based on bid limit parameters set by the Board. Torry McAlvain seconded. Three in favor and one opposed. Motion carried.

◆ **Naming of Sub-Contractors**

Steve Keys addressed the modification of the new naming law. For clarity, the agency would like the Board's approval to consolidate the specialty construction categories 15510, "Boiler – Hot-Water Heating and Steam Fitting" and 15700, "Air Conditioning and Warm-Air Heating".

ACTION: Steve Keys to bring to the August Board meeting a proposal consolidating the two existing categories into one.

◆ **Finance Report**

Eric Fieldstad gave an overview of the Division's newly published Strategic Plan and the Bureau's Financial report.

◆ **Legislative Update**

House Bill 139, changes in the naming law and House Bill 140, consolidation of the Division of Building Safety Administrator's authority and duties, passed during the recent legislative session.

◆ **Reviews and Assessments**

A Complaint/Protest Log and an Administrative Assessment form were distributed. These forms are generated from information received from the Idaho State Tax Commission. The Bureau currently has several open investigations.

ACTION: Jean Frenette to add a "Source" column to the Complaint/Protest Log.

◆ **Executive Session**

MOTION: David Bennion made a motion to go into Executive Session to consider the hiring of a public officer or employee as allowed by Idaho Code Section 67-2345 (1) (a). Bob Angle seconded. All ayes, motion carried. Roll Call Vote: Chairman Dick Anderson-yes, Bob Angle-yes, Ken Worst-yes, Steffani Lippert-yes, David Bennion-yes and Torry McAlvain-yes.

MOTION: David Bennion made a motion to come out of Executive Session and go back to the public meeting after discussing an employee or hiring issue as permitted by Idaho Code Section 67-2345 (1) (a). Bob Angle seconded. All ayes, motion carried.

MOTION: David Bennion made a motion for the Board to meet on Monday, August 6th at 9:00 a.m., to discuss proposed legislation and any other business. Steffani Lippert seconded. All ayes, motion carried.

MOTION: David Bennion made a motion that the Board support the hiring of a DBS Public Information Officer. Steffani Lippert seconded. All ayes, motion carried.

MOTION TO ADJOURN: David Bennion moved to adjourn. Steffani Lippert seconded. Motion passed unanimously.

Meeting adjourned at 1:10 p.m.

RICHARD ANDERSON, CHAIRMAN
PUBLIC WORKS CONTRACTORS
LICENSING BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE